

4th January 2018

Dear Parent/Carer,

**YEAR 11 PARENTS EVENING
WEDNESDAY 17th JANUARY 2018**

As you will note from the school calendar, Year 11 Parents Evening will take place on **Wednesday 17th January 2018**. These consultations will run between 3.55 p.m. and 6.55 p.m.

Please find attached an appointment sheet. I should be grateful if you would give this to your child who will bring it into school and make an appropriate appointment with each of their teachers.

Some staff may indicate in your child's planner that it is vital you make an appointment with them. Realistically, appointments will last approximately five minutes. At least one senior member of staff will be available on the evening. Please note that all students attending **must wear full school uniform**.

If you have any queries regarding the parents evening, please contact your child's tutor directly.

Yours sincerely,

**MR D GADHVI
DEPUTY HEAD**



HIGHLANDS SCHOOL

YEAR 11 PARENTS EVENING – 17th January 2018

Name Form

Time	Subject	Teacher
3.55pm		
4.00pm		
4.05pm		
4.10pm		
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