

21.11.18

Dear Parent / Carer,

Bronze Duke of Edinburgh's Award – Year 10

I am writing to inform you of an opportunity for your son/daughter to participate in the schools Bronze Duke of Edinburgh's award.

The Bronze Duke of Edinburgh program is a hugely rewarding scheme that will give your child an opportunity to participate in a personal program of activities. It has 4 sections, Volunteering, Physical, Skills and Expedition. Should your child wish to participate they will be required to do a minimum of three months participating in each of the following sections Volunteering, Physical and Skills. They will also spend an additional three months on one of the above activities of their choice. In addition they will be required to plan, train for and complete a 2 day (1 night) expedition.

The fee for taking part in the award is **£196** per child. This covers the cost of the bronze enrolment fee, camping fees for both expeditions (training and assessment), award staff fees, assessor's fees, transport and training resources. **If your child has free school meals and you would be interested in financial support please indicate on the return slip below.**

Your child will be required to meet the following requirements in order to be considered for the qualifying expedition on Friday 28th June – Sunday 30th June 2019;

- They must have a positive attitude and be committed to completing the course.
- They must attend the introduction session on Wednesday 5th December in the sports hall.
- They must complete their two 3 month sections by 21st April 2019 and their 6 month section by 23rd June 2019.
- They must attend their allocated practice expedition. Which will be either be Sat 27th April – Sun 28th April or Sat 18th May– Sun 19th May 2019. These days have been selected to avoid the busy exam period in May. Please be aware that these expeditions may still have an impact on revision.
- They must attend after school expedition training sessions in March. Dates to be confirmed.
- They must attend any other after school session as required.

Please note that the award fee of £196 is non-refundable, because the school has to make an immediate payment to the DoE organization as well as to the campsite and coach company. This clause will apply, whether your child decides to withdraw, has to do so on medical grounds, or is asked to leave due to failure to adhere to any of the above requirements. You might want to consider taking appropriate insurance.

There are only 50 places on the scheme, if you son/daughter is interested in the award please return the attached slip to Mrs Walters by 8.30am on Tuesday 27th November 2018. Slips must not be given to any other member of staff and late slips will not be accepted. **If the award is oversubscribed students will be randomly selected and names will be drawn on Thursday 29th November at 3.30pm in the assembly hall.** Students are encouraged to come along to see if they have gained a place.

If your child successfully gains a place on the bronze award they will be given a confirmation letter and enrolment form on that day; you will also receive confirmation by email. They will then be required to attend an introductory session on Wednesday 5th December, 3.30pm in the sports hall. They will be required to bring to this session their completed enrolment form. At this point parent pay will be set up to pay the fees, this must be done by 31st January 2019. If you are unable to pay the full cost as a lump sum please contact me.

If you have any questions please don't hesitate to contact me at the school either via email walterss@highlands.enfield.sch.uk.

Yours faithfully,

Mrs Walters

Duke of Edinburgh's Award leader Highlands School

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For the Attention of Mrs Walters Duke of Edinburgh's Award leader.

RE: Bronze Duke of Edinburgh's Award – Year 10

I would like my son/daughter Form.....
to be considered for participation in the school's bronze award.

Declaration:

I understand that if my child receives a place on the award the enrolment form is due on Wednesday 5th December and the fees must be paid on parent pay by 31st January 2019 unless arrangement have been made for the fees to be paid in installments. Failure to meet both of these requirements will result in my son/daughter's place being given to someone else.

I understand that if my child fails to meet the course requirements outlined above they will be removed from the course and that the fee of £196 will be non refundable.

Signed: (parent/carer)

Date: