



Monday 10th December 2018

Dear Parent/Carer,

Highlands Year 11 Yearbook

We are hopeful that the Year 11 Yearbook can be produced again this academic year. However, this is dependent on the support and interest of students and sufficient books being purchased.

The Yearbook will provide a lasting memento of the students' past 5 years here at Highlands School. The book includes personal profiles, photographs and feature pages and will be printed in full colour throughout.

Below are your child's username and password, which will enable them to gain access to their personal profile in the Meno Recollections website.

Please go to the following website:
<http://data.menoyearbooks.com/>
and click on 'Login'.

FIRST NAME:

SURNAME:

FORM:

PASSWORD:

USERNAME:

Once students are successfully logged onto the website they should fill in the questions (some required and others optional).

To purchase this book please pay £16.50p via ParentPay by **Monday 14th January 2019**. The deadline for students to complete profiles is also **Monday 14th January 2019**.

The book will only go ahead if there is sufficient take-up by students. Please note, the books are printed to order and no spare copies can be printed at a later date. They will be ready for collection during the GCSE exams.

Please see below for a sample layout of the student profile pages:



IMPORTANT NOTE FOR STUDENTS

To avoid disappointment and the possibility of not been included, make it memorable and write to the best of your ability. Please be aware that any negative/inappropriate text will not be included in the final edited version. Additionally, students need to fill in at least 50% of the profile to be included. Please use the spell check facility and do not write in text messaging style.

Students can go to the Reprographics Department should they experience problems logging onto the Meno Recollections website.

Yours Faithfully,
K. Holder, Reprographics Manager