

Dear Parent

The Pupil Premium and Service Premium give schools extra funding to raise the attainment of disadvantaged pupils from reception to year 11. In order to receive this additional funding we are required to provide information to the Department for Education confirming which children meet the government criteria.

***All children eligible for free school meals in the last 6 years***

If your child is eligible for free school meals or has been in the last 6 years this will generate pupil premium funding for your child's school. To be eligible for free school meals you must be in receipt of the appropriate benefits and have submitted an application for free school meals to the Local Authority Benefits Team.

If you qualify for the appropriate benefits but have chosen not to apply for free school meals, please consider applying. You do not have to take up the free school meal to attract the funding for your child's school. Free school meals cannot be backdated so you should only apply if you currently qualify. Claims can be made by calling the Benefits Team on 020 8379 5367. **Your application for free school meals needs to be approved before 16 January 2019 to enable us to claim.**

***Children that are adopted or leave care under a Special Guardianship Order or a Child Arrangement Order***

From April 2014, schools in England can receive the Pupil Premium for children adopted from care, or who left care under a Special Guardianship Order on or after 30 December 2005. School can also claim for children who left care under a Child Arrangement Order on or after 14 October 1991.

It is up to those with parental responsibility to decide if they wish the school to know whether their child is adopted or is under a special guardianship order or residence order. If you would like to enable us to claim this premium, you will need to inform us about your child and provide supporting evidence, for example, provide the original Adoption (Court) Order. **You need to self declare before 16 January 2019 to enable us to claim.**

***Children who have been looked after for 1 day or more***

Additional pupil premium funding is available to schools for children who have been in care for 1 day or more. The Local Authority provides this information to the Department for Education.

## Service Premium

The Service Premium gives schools extra funding to support children and young people with parents in the armed forces. Pupils attract the premium if they meet the following criteria:

- One of their parents is serving in the regular armed forces
- One of their parents served in the regular armed forces in the last 3 years
- One of their parents died while serving in the armed forces and the pupil is in receipt of a pension under the Armed Forces Compensation Scheme (AFCS) and the War Pensions Scheme (WPS).

If your child meets one of the above Service Premium criteria please let us know as this will enable us to claim this additional funding. **You need to self declare before 16 January 2019 to enable us to claim.**

Please help us to maximise the amount of Pupil Premium the school receives by getting in touch with myself before **16<sup>th</sup> January 2019** if you feel your child meets any of the above criteria.

Yours sincerely,

Mr V McInerney  
Head Teacher