

# Highlands School Sixth Form



## Important Notice for Year 11 Enrolling in the Sixth Form

### 1. Induction Day

Before you are able to totally put school out of your mind for a few weeks, I am very pleased to invite you to the Sixth Form Induction which will be held at school on **Wednesday 26th June**. This day aims to familiarise you with the Sixth Form tutors, teachers and resources so that a purposeful start can be made in September and to help you confirm choices with final tasters and introductions to the subjects.

All Highlands students who have applied for a place in the sixth form are expected to attend the induction day. Please arrive at 8.40 am so that the programme can begin at 9.00am. Students should report to the sixth form common room on arrival; we aim to finish at 3.25pm. Lunch time will be during period 5 and you will be allowed to leave the school site during this period.

In the sixth form and on induction day you will wear smart casual clothing; this is typically jeans with a shirt/blouse or plain polo-shirt/t-shirt. Sportswear, shorts and sleeveless tops are not acceptable in the sixth form.

I am expecting all students who have applied to the Sixth Form to attend this important induction day and I know that your teachers are planning some stimulating sessions for you. In many subjects you will also receive details of preparatory work to be completed before the start of term. If you are not able to attend, then I must ask that you contact me as soon as possible to confirm that you wish to continue with your application.

### 2. Enrolment

Enrolment Day for all sixth form courses is **Friday 23th August** between **9.30am and 11.30am**. If you know that you will be unable to attend you must notify the school in advance by calling Mrs Copley on 020 8370 1109 or email on [sixthform@highlands.enfield.sch.uk](mailto:sixthform@highlands.enfield.sch.uk). Please call again after receiving your GCSE grades to confirm your place.

### 3. Book Deposit

A refundable deposit of £50 is required when you enrol with the sixth form. This is used to cover the initial costs of text books and will be refunded at the end of the course provided that all books and equipment loaned by the school are returned.

The deposit must be paid before the start of term in September and the facility to do so is already active through Parent Pay. Please contact the school office if you need a reminder of log-in details for this service.

I look forward to working with you again this summer and continuing your transition into Year 12. Good luck in any remaining exams.

Miss A Husseyin  
Director of Sixth Form