



Highlands

School & Sixth Form

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Remote education provision: information for parents

APPROVED

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Section 1: Introduction

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

Section 2: The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- Lessons will be uploaded onto Google classroom.
- Exit tickets will be set on Google classroom.
- Lessons will be uploaded inline with the students usual timetable. For example, if a student has a maths lesson which began at 11.40, then their maths lesson would be uploaded onto Google classroom by 11.40.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- Lessons and exit tickets will be uploaded onto Google classroom.
- A proportion of every subject's lessons will include an opportunity for students to interact with their teacher. This will allow teachers to identify and address any gaps or misconceptions in students' learning.
- An alternate timetable will be released so that students do not become 'overloaded' with work.

Section 3: Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

Each lesson should take students between 45 - 60 minutes.

Section 4: Accessing remote education

How will my child access any online remote education you are providing?

- Students will access their online learning via Google classroom.
- All students have a Google account, and access to Google classrooms.
- Students can access Google classroom via computer, laptop or any device with internet access.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education by ensuring all students have access to necessary IT equipment. Where possible we also offer a small space in school for some students to work if access to IT equipment is unavailable.

Students who do not have online access will be provided with a Chromebook by the school. Students in need of Chrome books will be identified via:

- Welfare calls.
- Academic tracking.
- Self identification (parents / carers can contact their child's head of year and request a Chromebook).

Students will be required to come to school to collect the Chromebook.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

We use Google classroom as our main online forum. Students will have access to live lessons, uploaded classroom tasks, online quizzes, and tracking of live marking. The nature of this will vary depending on the context.

Section 5: Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Your child's completion of remote learning will be monitored by subject teachers. Students who fail to hand in work by the deadline set by their teacher will receive a reminder email. A new deadline will be set.

- Heads of year will monitor the completion of work. Students who frequently fail to complete work will be supported by the year team. This support will vary depending on the needs of the child.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Students' academic engagement will be monitored in the following ways:

- Attend live lessons.
- Completed work being submitted via Google classroom.
- Assessments such as exit quizzes, Google polls and verbal questioning during live lessons.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- **Exit quizzes:** Exit quizzes are multiple choice quizzes that have been carefully planned by teachers in order to assess the key knowledge that has been taught in a particular lesson / series of lessons. Students complete these quizzes from their memory without looking back at their work. The results of these quizzes allow teachers to identify any gaps in students' knowledge that may need to be addressed in later lessons.
- **Google polls:** Google polls happen during 'live' teaching. This allows a teacher to assess students' learning mid-way through a lesson. A teacher will often use this form of assessment to check that students have understood the knowledge that has just been taught before moving on to the next stage of the lesson.
- **Comments on students work:** Students will be required to submit their work on Google documents. Teachers will then mark key pieces of work. Students will receive this feedback on their work either via written comments or verbal notes attached to the Google document. This feedback will enable students to improve their work.
- **Verbal, targeted questioning:** Targeted questioning will happen during 'live' teaching. This allows a teacher to assess students' learning mid-way through a lesson. A teacher will often use this form of assessment to check individual students' understanding, and also to encourage students to think deeper about a particular subject.

Section 6: Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Resources are adapted where needed.
- Students who are usually supported by a learning support assistant, will receive some of this support remotely.
- Additional parent contact from the SEND team to discuss how their child is managing with remote learning.
- Key worker mentor sessions for students with a key worker.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

All resources delivered during the classroom-based lesson will be uploaded onto Google classroom. This ensures that the isolating student will be able to access the knowledge delivered in class.

Suitable tasks will also be uploaded onto Google classroom, as well as exit tickets. This will allow the teacher to assess the students' learning and any gaps in their knowledge that may need to be addressed when they return to school.