

Highlands Parents and Friends Association
Minutes of the Meeting Thursday 3rd February 2022
7:00pm by Zoom

<u>Present</u>	<u>Apologies</u>
Felicia Crystal Eleni Krasi Crystal Carol Vanessa Karen	

ITEM No.	SUBJECT	FOR ACTION BY WHOM
1.	Welcome & introductions	
2.	Previous Minutes:	See attached Amazon smile has been set up and advert has gone out in newsletter. Need to adapt adverts for different social media.
3.	Valentines & Easter Fund Raising Events	<p>Agreed we will no longer do pop up shop outside school</p> <p>Agreed to sell refreshments at the Valentine's Day Disco. Need to find out date and link person – Crystal.</p> <p>Easter – wreath making class is proving very costly. Easer Raffle maybe more effective in raising funds and easier to organise. Eleni asked for an article to go in newsletter asking parents if they want to donate anything for raffle.</p> <p>Agreed 3 main prizes:</p> <ul style="list-style-type: none"> • Hamper • Easter Eggs • Bouquet of Flowers. <p>Crystal and Vanessa to prepare something for newsletter.</p>

		Everyone else to try and get some items to make hamper or as a prize.
4.	HPFA Social Event - Afternoon Tea	Group agreed that it might be easier to just organise a drink at a local pub. Felicia to send an email to parents.
5.	Amazon Smile	Balance 0 no donations made. Krasi can run a report when needed
6.	Bank Account	Still need to update bank account details - Krasi
7.	<p>IMPORTANT DATES:</p> <p>HPFA Committee Meetings: -</p> <p>10/3/2022</p> <p>14/4/2022</p> <p>12/5/2022</p> <p>9/6/2022</p> <p>14/7/2022</p>	
8.	AOB:	Nothing