

Highlands Parents and Friends Association

Minutes of AGM meeting 13th October 2022

<u>Present</u>	<u>Apologies</u>
Vin McInerny (Head Teacher) Crystal (Chair) Felicia (Secretary) Eleni (Parent Member) Carol (Parent Member) Mike Whelan (Link Teacher) Vanessa (Publicity Officer) Karen (Co-Chair) Siobhan (Co-treasurer) Caroline Thore (Parent) Valentina Csaki (Parent) Yvone Motimer (Parent)	Krasi (Treasurer)

ITEM No.	SUBJECT	FOR ACTION BY WHOM
1.	WELCOME/INTRODUCTION:	Crystal welcomed the new members and Mr. McInerny gave a short introduction to the school
3.	TOUR OF THE FACILITIES HPFA HAVE FUNDED	Mr. McInerny led a tour around the school, showing member the recent improvements and in particular the promotion of the house groups as well as the contributions that the HPFA have made in the past i.e., 6 th form study room, outdoor canopy, and minibuses
4.	TREASURERS REPORT:	Members agree the treasurer report given by Siobhan. Committee agreed that we need a wish list to target funds for. Mr. McInerny agreed to discuss with staff group and get back to us.
5.	ELECTION OF NEW OFFICERS	The following board members were nominated and agreed: Crystal – Chair Karen – Co-Chair Felicia- Secretary Vanessa – Publicity Officer Valentina – Treasurer Siobhan – Co-Treasurer
6.	HPFA Charity	Crystal gave an overview of the charity's roles and responsibilities. Group felt that we need to create HPFA monthly newsletter as sometimes our items can get lost in the school newsletter. Mr. McInerny suggested getting Sue/Yoda to email directly to parents.

7.	AOB	<p>Mr. McNerny suggested putting on a Summer Fete and asked the HPFA to help to organise. The event would be used to promote the school to year 5 students. Members agreed but felt that this would be a big event that needed organising quickly. Zoom meeting to be organised to discuss.</p>
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