

Highlands Parents and Friends Association

Minutes for meeting 8th February 2024

ITEM No.	SUBJECT	FOR ACTION BY WHOM
1.	Present:	Siobhan (Co-Chair), Vanessa (Publicity officer), Felicia (Secretary)
2.	<p>Future Activities:</p> <p>Quiz Night 8th March 2024 – Plans for the evening were agreed. Details of the event needed to create further poster and for school to email all parents again. Agreed that we should do a raffle or heads and tails on the night. Agreed that we would confirm if the event will go ahead depending on sales on the 1st March 2024</p> <p>Easter Raffle</p> <p>Summer BBQ</p>	<ul style="list-style-type: none"> • FE to email Warburton for rolls • Sue to email parents reminded of event. • Vanessa to create new posters and social media for events. • Stock take is needed prior to buying more stock. TBC • Vanessa to arrange ice and buckets from Jolly Farmers • Siobhan to purchase drinks. • Felicia & Vanessa to purchase food for the night. <p>Agreed that we would not run.</p> <p>To discuss at next meeting.</p>
3.	<p>Finance:</p> <p>Update on funds.</p>	FE to confirm petty cash available for Quiz Night
5.	AOB	<p>The group agree that we need a new strategy to get parents interested in joining or participating in HPFA events etc.</p> <p>Possible avenues:</p> <p>School council</p> <p>Parent Representative for each year or house groups</p>