

Highlands Parents and Friends Association

Minutes for meeting 18th April 2024

ITEM No.	SUBJECT	FOR ACTION BY WHOM
1.	<p>Present:</p> <p>Apologies:</p>	<p>Valentina (Treasurer), Felicia (Secretary), Vanessa (Publicity officer).</p> <p>Siobhan (Chair), Sue Czupich (Teacher Rep), Jo (Parent), Sultan (Parent), Joanna (Parent)</p>
2.	<p>Future Activities:</p> <p>Year 7 BBQ – to welcome incoming year 7 and invite existing year 7.</p> <ul style="list-style-type: none"> • Date: 11th July 2024 • Time: 6:00 - 8:00 • Capacity: 400 • Food vendors: fixed priced stall (£200- £250) • Drinks to be supplied by HPFA. • Tickets (free) to be available on Eventbrite. • Possible games: Cricket, Rounders, Tug of War, Giant Jenga/Connect 4 	<ul style="list-style-type: none"> • Felica to contact food businesses. • Vanessa to create new flyer /poster. • Valentina to contact estate agents for advertising boards. • Vanessa to obtain giant outdoor games. • Felicia to enter an event on Eventbrite. • Drinks and sundries to be arranged at a later date.
3.	<p>Finance:</p> <p>Raised £2,391.68 so far this year and we have £8775.71 in our account.</p>	<p>Felicia to write to Mr. McInerny regarding use of funds.</p>
5.	<p>AOB</p>	<p>Still need to find ways to encourage membership of the group. To attend open day to try and recruit new parents coming in.</p>